‍‍Lauren Mokan

Grand Rapids, MI  | mokanl@mail.gvsu.edu

Objective

Looking to grow and develop my understanding of what it takes to excel as an educator through experience and knowledge provided by student teaching in an elementary school.

Education

High School Diploma | | grand blanc high school

* September 2007-May 2011
* Grand Blanc, Michigan

bachelor's degree | | grand valley state university

* Major: Education and English
* Minor: Elementary Certification
* August 2011-Present
* Allendale, Michigan

Experience

**September 2015 - Present**

Student assistant at Woodbridge Elementary in Zeeland, Michigan

 - Assist the teacher with classroom needs

 - Assist the students while they are completing assignments

 - Read Aloud to the children at the end of the day

 - Assist with planning and completing classroom tasks outside of the classroom

 - In charge of morning procedures each day

 - Attend parent-teacher conferences, a field trip, faculty meetings, and open house

**August 2013 - August 2015**

Assistant Manager at Design 1 Salon Spa in Grandville, Michigan

 - Serve assistance to my manager

 - In charge of budgeting and time-off

 - Leadership role of the salon

 - Handles all customer service aspects, good or bad

**June 2014 - February 2015**

Private/ In-home tutor

 - Tutor all subjects for a fifth grader

 - Mostly focus on mathematics, and preparing her for what she will be learning next

**September 2013 - December 2013**

Reading Buddy at Springview Elementary in Allendale, Michigan

 - Met with two third grade students, twice a week, outside of the classroom

 - Read books together to enhance their reading

 - Incorporated activities to make reading enjoyable and fun for each student

 - Created adaptations and extensions to meet each student's needs

**October 2012**

Family Math Night at Gladiola Elementary in Wyoming, Michigan

* Created a family fun math activity for Family Math Night
* Created a take-home version of the activity in English and Spanish

**August 2012 - July 2013**

Receptionist at Design 1 Salon Spa in Grandville, Michigan

 - Greeted clients, answered phones, in charge of booking, take care of image of the salon, and in charge of scheduling employees

**January 2012 - April 2012**

Tutor at Sibley Elementary in Grand Rapids, Michigan

* Tutored second grade students in math
* Provided math tools and activities to help aid the student in math
* Made each tutoring session fun and engaging.

**December 2008 - August 2011**

Nanny for Lewis Family in Grand Blanc, Michigan

 - Provided care for children between the ages of 6 months to ten-years-old for long periods of time

 - Fixed meals and snacks for children

 - Planned engaging day-to-day activities

 - Assisted each kid with homework help

 - Responsible for transporting all children to summer activities and sports

**September 2008 - June 2011**

Assistant Dance Instructor // L & L Dance Studio in Grand Blanc, Michigan

 - Assisted the instructor in choreography and routines

 - Incorporated teamwork, bonding, and fun with dance students, ages 3-12

 - Responsible for helping engage dancers in all required activities

Volunteer Experience

**May of 2013-2015**

Runway for Charity

* Volunteered for the Runway for Charity fashion event three years in a row which benefits the Helen DeVos Children’s Hospital
* Helped with the seating chart, seating guests, raffles, cleaning up, and making sure everyone was happy

**May 2013- June 2013**

Humane Society

* Volunteered at the Humane Society: cleaned cages, walked the animals, fed the animals, etc.

**September 2009 - May 2011**

After School Help

 - Volunteered at Grand Blanc East Middle School in after school homework help in math, science, language arts, and social studies

**Achievements**

**September 2014-present**

Sigma Tau Delta International English Honor Society

**Fall 2014**

Dean's List at Grand Valley State University

References

**Kelly Hodges**

Coordinating Teacher for Teacher Assisting

Teacher at Zeeland Public Schools

(616) 566-2020

**Nicole Robinson**

General Manager

Design 1 Salon Spa

(616)261-4206

**Joni Rosencrants**

Teacher Assisting Coordinator

Grand Valley State University

(616) 638-3661